



# **FORWARD PLAN**

**13 March 2023 - 16 July 2023**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Council Tax Hardship Fund and Retail Hospitality and Leisure Relief

**Description:** Purpose of Report: To agree a scheme for both a Council Tax Hardship Scheme and also Retail, Hospitality and Leisure relief for businesses in the city.

The Executive Member will be asked to approve the new scheme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Director of Customer & Communities

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Government, third sector partners and relevant internal departments

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Recommendations for approval of grants from the Financial Inclusion Steering Group (FISG) Grant Scheme 2023/24

**Description:** Purpose of Report: This report seeks approval of the recommended awards of grants under the above scheme following a round of competitive bids and a selection panel process. The Executive Member will be asked to approve the grants for 2023/24.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Director of Customer & Communities

**Contact Details:** John Madden, Benefits Assessments Manager, Resources - Financial Services Group

john.madden@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The panel will be made up of members of FISG who are not beneficiaries of the scheme.

**Consultees:** Decision in consultation with Executive Member for Housing & Safer Neighbourhoods.

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Inclusion Interim Strategy 2023-25

**Description:** Purpose of Report: The report outlines the work undertaken to produce a draft interim strategy in line with the Council Plan 2019-23. The production of this strategy has been delayed by the Pandemic and focus of all resources since then has been responding to the Cost of Living Crisis. The strategy is interim given the launch in March 2023 of the Poverty Truth Commission, the work of which will drive strategic policy on Financial Inclusion matters going forward.

The process in constructing this strategy has included:

- A number of workshops with the partnership Financial Inclusion Steering Group during 2022.
- 'Solutions Lab' discussions at the Cost of Living Summit held on 31 October 2022 which focussed and built on the draft Financial Inclusion strategy themes, and resulted in a small number being added.
- As a result of recommendations from the Summit - a cross reference with the original 2012 Fairness Commission recommendations for areas that remain important to include.
- A cross reference to the recently approved 10 year strategies (Economic, Health & Wellbeing and Climate Change Strategies) – the analysis of which will be included in the report.

This interim strategy will be in place pending the work alongside the Poverty Truth Commission and other key partnerships to ensure that the council and City continue to meet the needs of residents suffering from financial exclusion, and to address the underlying causes of the Cost of Living Crisis and poverty overall.

The Executive Member will be asked to approve the recommended themes and priorities of the Interim Strategy.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision due to a slight delay in clearing internal governance.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance, Executive



**Lead Director:** Member for Housing & Safer Neighbourhoods  
Director of Customer & Communities  
**Contact Details:** Pauline Stuchfield, Director of Customer & Communities  
  
pauline.stuchfield@york.gov.uk

### **Implications**

**Level of Risk:**

**Reason Key:**

### **Making Representations:**

**Process:** Financial Inclusion Steering Group and Cost of Living Summit

Consultees - A wide range of York, partners including from the voluntary and community sector. The Financial Inclusion Steering Group includes for example includes organisations such as Citizens Advice York, Trussell Trust (York Foodbank), Joseph Rowntree Foundation, The Community First Credit Union.

### **Consultees:**

### **Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Joint Devolution Committee

**Meeting Date:** 13/03/23

**Item Type:** Joint Devolution Committee

**Title of Report:** Shortlist of Projects for the Net Zero Fund

**Description:** Purpose of Report: To consider the shortlist of projects for the Net Zero Fund.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision because a decision needs to be made in March to allow shortlisted applicants to complete and submit Full Business Cases. Any delays would have a detrimental impact on contracting and delivery timeline.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:**

Chief Operating Officer

**Contact Details:**

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager  
will.boardman@york.gov.uk

**Implications**

**Level of Risk:**

04-08 Regular monitoring required

**Reason Key:**

A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a financial impact of £500k or above.

**Making Representations:**

**Process:**

**Consultees:**

A shortlisting process has been undertaken by officers across CYC, NYCC and the LEP

**Background Documents:**

Reg 5 - Shortlist of Projects for the Net Zero Fund 13 March 2023

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Joint Devolution Committee

**Meeting Date:** 13/03/23

**Item Type:** Joint Devolution Committee

**Title of Report:** Shortlist of Projects for Brownfield Housing Fund

**Description:** Purpose of Report: To consider the shortlist of projects for the Brownfield Housing Fund.

The Council aims to give the same 28 days' clear notice of non-key decisions as it does for key decisions, but in exceptional circumstances this may not be possible. It has not been possible to give 28 clear days' notice of the intention to make this decision because a decision needs to be made in March to allow shortlisted applicants to complete and submit Full Business Cases. Any delays would have a detrimental impact on contracting and delivery timeline.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:**

Chief Operating Officer

**Contact Details:**

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager  
will.boardman@york.gov.uk

**Implications**

**Level of Risk:**

04-08 Regular monitoring required

**Reason Key:**

A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a financial impact of £500k or above.

**Making Representations:**

**Process:**

**Consultees:**

A shortlisting process has been undertaken by officers across CYC, NYCC and the LEP

**Background Documents:**

Reg 5 - Shortlist of Projects for the Brownfield Housing Fund 13 March

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Local Cycling & Walking Infrastructure Plan Update

**Description:** Purpose of Report: To update the Executive Member for Transport on progress to date in preparing York's Local Cycling & Walking Infrastructure Plan which, upon completion, will be submitted for adoption by the Executive and will become one of the daughter documents for the emerging Local Transport Plan

The Executive Member will be asked to acknowledge the progress which has been made on the plan up to the date of the Executive Member Decision Session and highlight any issues with the work to date.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Andy Vose

andy.vose@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Respark Schemes and Low Traffic Neighbourhood Updates

**Description:** Purpose of Report: The report will provide an update on the waiting lists for both residents parking schemes and low traffic neighbourhoods.

The Executive Member will be asked to decide the principles of how officers should prioritise the workload for responding to requests for residents parking or low traffic neighbourhoods.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Darren Capes

darren.capes@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Highway encroachment at West Field Lane, Upper Poppleton

**Description:** Purpose of Report: The report will provide an update on a highway encroachment issue at West Field Lane, Upper Poppleton, which was reported to City of York Council by the Parish Council. It will present options for the council to take action to discharge its duty as the Highway Authority under Section 130 of the Highways Act 1980 to “assert and protect the rights of the public to the use and enjoyment of any highway for which they are the highway authority, including any roadside waste which forms part of it” and “prevent any unlawful encroachment on any roadside waste comprised in a highway for which they are the highway authority”.

The Executive Member will be asked to consider the options presented to address the highway encroachment issue and approve the recommended option for enforcement action.

This item has been withdrawn. Reason: To enable the landowner’s newly appointed advisers to review the evidence gathered by the council and provide any additional information they may want to share with the Council to resolve the issue.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Department for Transport (DfT) Micromobility Trial Update

**Description:** Purpose of Report: The report will update the Executive Member on progress of the Department for Transport (DfT) Micromobility trial in York. The trials are led by the City's micromobility partner, Tier, and involves shared mobility schemes with e-bikes and e-scooters. There will be a focus on the performance of the trial and expectations for the next phase.

The Executive Member will be asked to note the performance of the DfT micromobility trial in York.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Dave Atkinson, Head of Highways and Transport, Alex Eburne, Sustainability Project Manager

dave.atkinson@york.gov.uk,

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Response to Petition regarding Noddle Hill lay-by

**Description:** Purpose of Report: To provide background on this issue, outline the relevant legislation and material considerations in this matter, and to make recommendation on the proposed courses of action in the short, medium and longer term.

The Executive Member (in consultation with the Executive Member for Housing and Safer Neighbourhoods) will be asked to note the response to the petition and endorse the recommendation to agree to the proposed course of action.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods,  
Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Tracey Carter, Director Economy, Regeneration and Housing,  
James Gilchrist, Director of Transport, Environment and Planning

tracey.carter@york.gov.uk, james.gilchrist@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Internal consultations, direct discussion with the people involved and advice sought from specialist services

**Consultees:**

**Background Documents:** 14 March 2023 Noddle Hill Lay-By

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 14/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** PROW: Public Footpath Copmanthorpe No 2. Proposed closure of Copmanthorpe Level Crossing - update

**Description:** Purpose of Report: An update on the proposed closure of the level crossing at Copmanthorpe and subsequent diversion of Public footpath, Copmanthorpe No 2. It is likely that Network Rail are proposing to submit an application under the provisions of the Transport and Works Act 1992 (TWA) in March, to close the level crossing at Copmanthorpe and divert public footpath, Copmanthorpe No 2 via a stepped footbridge at Becketts Crossing. Applications made under the TWA are submitted directly to the Secretary of State for Transport (SoS), not to the council. The council's role is that of statutory consultee. If the council objects to the proposal the matter will be decided either through written representations or at public inquiry. Other statutory consultees include the Parish Council and affected landowners.

The Executive Member will be asked to consider the report and comment on the authority's response to the TWA application, taking in account officer and legal advice.

**Wards Affected:** Copmanthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Alison Newbould

alison.newbould@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Once Network Rail submits the TWA application to the SoS to close the level crossing and divert the footpath, the council's role is purely that of a statutory consultee. Copmanthorpe Parish Council and the landowners affected by the application are also statutory consultees. The public may also make representations or objections.

If an objection is received from a statutory consultee the matter will be determined by an independent inspector either through

written representations or at public inquiry.

Consultation has already been carried out by Network Rail in regard to their preferred options for diverting the footpath. This was carried out as part of the original HAs119A application to divert the path. Network Rail's TWA application to the SoS will include a Consultation Report, which is likely to include the results of this previous consultation exercise.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

27/02/23

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 15/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Term Dates for the school year beginning in September 2024-2025

**Description:** Purpose of Report: The Executive Member for Children and Young People is asked to approve the school term dates for schools for whom the Local Authority (LA) is the employer, for the school year beginning in September 2024-2025. The report also updates the Executive Member on a previously agreed strategy for setting future term dates alongside our neighbouring Local Authorities for future school years.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children's and Education

**Contact Details:**

Rachelle White, School Admissions Manager

rachelle.white@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** All school head teachers and school business managers

**Process:** Informal 6 week consultation process via York Education

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 16/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on retrofit programme including Home Upgrade Grant Phase 2 (HUG2) bid

**Description:** Purpose of Report: Provide an update on the energy efficiency retrofit programme, including works undertaken to date. Report will include details of an application under the government's Home Upgrade Grant Phase 2 retrofit programme. If successful, this grant funding will deliver retrofit works to homes in York which are in the private sector and 'off gas'. The delivery, administrative and project costs are 100% grant funded.

The Executive Member will be asked to note progress to date in delivering retrofit works in the city and the submission of the grant application to support further energy saving works, seek approval to accept the grant if successful and related approvals to enable delivery of the works.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Michael Jones, Head of Housing Delivery and Asset Management, Andrew Bebbington, Housing Development Co-ordinator

michael.jones@york.gov.uk, andrew.bebbington@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Re-Commissioning of Sexual Health Services

**Description:** Purpose of Report: The local authority has a mandatory duty to provide appropriate access to free sexual health and contraception services and CYC currently fulfil this duty by commissioning an Integrated Sexual Health Services ("ISHS") contract with York and Scarborough Hospitals NHS Foundation Trust (the "Trust") and Long Acting Reversible Contraception (LARC) via a contract with NIMBUS Ltd representing GP Practices across York. The contracts for ISHS and LARC are due to end on 30 June 2024.

The Executive will be asked to approve the decision to recommission sexual health services.

Decision due date for Executive changed from 09/02/2023 to 16/03/2023. Reason: To provide additional time for market engagement with potential providers together with further legal consideration of the options for recommissioning sexual health services.

**Wards Affected:** All Wards

**Report Writer:** Philippa Press      **Deadline for Report:** 06/03/23  
**Lead Member:** Executive Member for Adult Social Care and Public Health  
**Lead Director:** Director of Public Health  
**Contact Details:** Philippa Press

philippa.press@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The consultation is fully outlined in the EIA and includes three surveys to service users, key stakeholders and potential providers that will inform the report to Executive.

Health and Adult Social Care Policy and Scrutiny Committee  
Existing sexual health services customers  
NHS Humber and North Yorkshire Integrated Care Board

Other key stakeholders

**Consultees:**

**Background Documents:** Re-Commissioning of Sexual Health Services

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Internal Re-organisation and Security of Clifton Green Primary

**Description:** Purpose of Report: Executive will be asked to approve the expenditure for the re-organisation and security of Clifton Green Primary.

**Wards Affected:** Clifton Ward

**Report Writer:** Claire McCormick **Deadline for Report:** 06/03/23

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Claire McCormick

claire.mccormick@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Rapid Improvement Group, Maxine Squire (Assistant Director of Education) and Nicola Jones (Headteacher).

**Consultees:**

**Background Documents:** Internal Re-organisation and Security of Clifton Green Primary

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Strensall with Towthorpe Neighbourhood Plan – Examiner's Report and Decision Statement

**Description:** Purpose of Report: To inform members of the outcomes of the Strensall with Towthorpe Neighbourhood Plan Examiners Report and recommendations. To ask Executive to endorse the Council's Decision Statement on the recommendations and consequently, to allow the neighbourhood plan to proceed to referendum.

The report requests that Executive agrees the Strensall with Towthorpe Neighbourhood Plan Examiners Report and recommendations, and the Council's Decision Statement on the recommendations, to allow the neighbourhood plan to proceed to referendum.

**Wards Affected:** Strensall Ward

**Report Writer:** John Roberts                      **Deadline for Report:** 02/03/23

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Laura Bartle, Principal Strategic Planning Policy Officer

[laura.bartle@york.gov.uk](mailto:laura.bartle@york.gov.uk)

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Consultations have taken place at area designation stage, pre-submission stages and submission stage in line with applicable Regulations. A Consultation Statement has been submitted as part of the suite of submission documents by Strensall Parish Council outlining the consultation undertaken pre-submission. Post submission consultation has been undertaken by City of York Council.

### Consultees:

**Background Documents:** Strensall with Towthorpe Neighbourhood Plan – Examiner's Report and Decision Statement

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Homes for Ukraine Budget & Planning

**Description:** Purpose of Report: This report provides an update on the use of the Homes for Ukraine Scheme (HfU) Government funding of around £3million. The background to the scheme and initial partnership and funding arrangements were outlined in a report to the Executive Member for Culture, Leisure and Communities on 19th April 2022 here:

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=736&MId=12698&Ver=4>

Following this an initial 3 year budget and allocations were set down reflecting the known requirements at that time initially to meet the requirements of the Governments HfU scheme in securing resources to welcome and host guests.

This report now reflects the experience and reality of working closely with the Ukrainian community, the known related housing impacts and longer term support arrangements needed. Given this experience the report outlines spend to date and planned spend over the three-year period 2022/25.

The Executive will be asked to:

Note activities and how the funding has been allocated to date.

Approve plans for further significant expenditure to March 2025.

Allocate budget to the respective Housing and Customer and Community teams as set out in the report for the purposes identified.

Maintain the delegated authority to the Assistant Director / Director of Customer and Communities to make grants to partner organisations to support the programme in consultation with the Executive Member for Culture, Leisure and Communities (as granted on 19th April 2022).

Any other required delegations.

**Wards Affected:** All Wards

**Report Writer:** Laura Williams, Louise Waltham **Deadline for Report:** 06/03/23

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Director of Customer & Communities

**Contact Details:** Louise Waltham, Laura Williams

louise.waltham@york.gov.uk, laura.williams@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:**

**Process:** Discussed with Corporate Management Team and portfolio holders, and continued engagement with partners.

**Consultees:**

**Background Documents:** Homes for Ukraine Budget & Planning

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Bus Service Network Update

**Description:** Purpose of Report: To provide an update on the steps taken to stabilise the bus network and the work to deliver actions set out in the Bus Service Improvement Plan.

The Executive will be asked to note the content and updates.

**Wards Affected:** All Wards

**Report Writer:** Michael Howard      **Deadline for Report:** 06/03/23

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Michael Howard, Senior Transport Project Manager

michael.howard@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Bus Service Network Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Children's Mental Health Scrutiny Review

**Description:** Purpose of Report: To report to the Executive the findings of the Scrutiny review from the 3rd May 2022.

The Executive is asked to consider and approve the recommendation's from the review.

**Wards Affected:** All Wards

**Report Writer:** Jamaila Hussain      **Deadline for Report:** 06/03/23

**Lead Member:** Councillor Robert Webb

**Lead Director:** Corporate Director of Adult Services & Integration

**Contact Details:** Jamaila Hussain, Corporate Director of Adult Social Care and Integration

jamaila.hussain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Children's Mental Health Scrutiny Review

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Election Act 2022 and City of York Council Elections 2023

**Description:** Purpose of Report: To be an information report, setting out the legislative changes under the Elections Act 2022 which will impact on the City of York Council elections 2023, together with details of steps taken to ameliorate any impacts. No decision is required, as all matters are the responsibility of the Returning Officer.

The Executive will be asked to note the report.

**Wards Affected:** All Wards

**Report Writer:** Bryn Roberts                      **Deadline for Report:** 06/03/23

**Lead Member:**

**Lead Director:** Director of Governance

**Contact Details:** Bryn Roberts, Director of Governance

bryn.roberts@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Election Act 2022 and City of York Council Elections 2023

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/03/23

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Market Position Statement

**Description:** Purpose of Report: The purpose of the market position statement is to inform and shape the care market. This includes articulating what we as an authority would like to see developed further and what services we would like to see a reduction of. The market position statement is the start of a market shaping process to ensure services meet the needs of our population whilst taking into consideration our model of delivery and financial constraints. Market shaping is a legal requirement of the care act (2014) and is aimed to understand our local market of care providers and stimulate a diverse range of care and support services to ensure that people and their carers have choice over how their needs are met and that they are able to achieve the things that are important to them.

The Executive is asked to note and agree the content of the market position statement.

**Wards Affected:** All Wards

**Report Writer:** Jamaila Hussain      **Deadline for Report:** 06/03/23  
**Lead Member:** Executive Member for Adult Social Care and Public Health  
**Lead Director:** Corporate Director of Adult Services & Integration  
**Contact Details:** Jamaila Hussain, Corporate Director of Adult Social Care and Integration  
jamaila.hussain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The report has been shared with Adult's DMT, Children's DMT, procurement & public health with the ask for it to be disseminated wider to the organisation and feedback for amendments to be shared with the author.

### Consultees:

**Background Documents:** Market Position Statement

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Inclusive Growth Fund – Final Allocation

**Description:** Purpose of Report: To present the Executive Member with a report that outlines the final allocations given to the inclusive growth fund initiatives.

The Executive Member will be asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Will Clarke, Economic Growth Officer

will.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of Report: To update the Executive Member on key measures of the economy, emerging issues and achievements.

The Executive Member will be asked to note the content of the report.

This item has been withdrawn as there is no longer a requirement to bring a quarterly update to March 2023 decision session as a full update will be given in the 24 January 2023 report. Any further updates will be included in the Inclusive Growth Fund – Final Allocations report going to 21 March EMDS.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Hull Road Verges Status

**Description:** Purpose of Report: The report will confirm the Planning Authority's position on the status of the verges off Hull Road, located between Nursery Gardens and number 315 Hull Road (to the north of the A1079). It will also include the related officer decision on the use of Section 228 of the Highways Act 1980 to enable the authority to adopt part of the verges where street works have been executed.

The Executive Member will be asked to note the planning authority's position on the status of the verges off Hull Road, located between Nursery Gardens and number 315 Hull Road.

**Wards Affected:** Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant Members and Officers.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on Anti-Racism Strategy work

**Description:** Purpose of Report: Following the Full Council motion in October 2021, York aspires to be the first anti-racist city in the North of England. This includes designing an evidence based and collaborative strategy and action plan to address racism in the city. This report will present an update on the work completed to date and any early findings ahead of final outputs from the work expected in June/July 2023.

The Executive Member will be asked to acknowledge the work completed to date, to note any initial high level findings and next steps towards producing a strategy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities

**Lead Director:**

Director of Customer & Communities

**Contact Details:**

Laura Williams

[laura.williams@york.gov.uk](mailto:laura.williams@york.gov.uk)

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

The report will outline any consultation undertaken and/or planned by IERUK 3.0 as part of their work.

**Consultees:**

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Acomb Road Safety Update

**Description:** Purpose of Report: The report will update the Executive Member on the engagement and progress on road safety issues highlighted by residents and local Ward Councillors on Acomb road in the area of Acomb Primary School.

The Executive Member will be asked to note the representations, scope and progress of the work on safety on Acomb Road and approve recommendations.

Decision due date for Executive Member for Transport changed from 14/03/2023 to 21/03/2023. Reason: An additional Executive Member for Transport will be held on 21 March 2023 to reduce the volume of business on 14 March 2023.

**Wards Affected:** Acomb Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Active Travel Programme Update

**Description:** Purpose of Report: To provide an update on the progress of the Active Travel Programme and all projects contained within it.

The Executive Member will be asked to note the update provided on the Active Travel Programme.

Decision due date for Executive Member for Transport changed from 14/03/2023 to 21/03/2023. Reason: An additional Executive Member for Transport will be held on 21 March 2023 to reduce the volume of business on 14 March 2023.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Christian Wood, CCTV Manager

christian.wood@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Active Travel Programme – Hospital Fields Road Scheme

**Description:** Purpose of Report: To obtain a decision to implement the proposed active travel scheme on Hospital Fields Road, as described within the report. To provide feedback from the public consultation undertaken on the Hospital Fields Road scheme.

The Executive Member will be asked to support the proposals for implementation of an active travel scheme on Hospital Fields Road.

Decision due date for Executive Member for Transport changed from 14/03/2023 to 21/03/2023. Reason: An additional Executive Member for Transport will be held on 21 March 2023 to reduce the volume of business on 14 March 2023.

**Wards Affected:** Fishergate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Shoaib Mahmood, Transport Project Manager

Shoaib.Mahmood@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Public consultation has been undertaken via online survey and direct engagement with interested groups.

**Consultees:**

### Background Documents:

#### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 21/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Resident Parking (Recommendations from Scrutiny)

**Description:** Purpose of Report: The report will update the Executive Member on the progress against the recommendations at the scrutiny meeting on the 14 November 2022 on the subject of the digital parking system and resident parking.

The Executive Member will be asked to:  
Note the recommendations of the scrutiny committee and progress and action against the recommendations;  
Approve an amendment to the approach around visitor permits.

Decision due date for Executive Member for Transport changed from 14/03/2023 to 21/03/2023. Reason: An additional Executive Member for Transport will be held on 21 March 2023 to reduce the volume of business on 14 March 2023.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 24/03/23

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Household Support Fund 4

**Description:** Purpose of Report: To propose a council scheme for the new Household support fund announced by Government in the Autumn Statement.

The Executive Member will be asked to approve the scheme.

Decision due date for Executive Member for Finance and Performance changed from 13/03/2023. Reason: This item has been deferred to a future meeting of Decision Session - Executive Member for Finance and Performance, yet to be confirmed, to allow the Government to provide the details of the Household Support Scheme.

Decision due date for Executive Member for Finance and Performance updated to 23/03/2023. This decision will be made in consultation with the Executive Member for Housing and Safer Neighbourhoods.

Decision due date for Executive Member for Finance and Performance changed from 23/03/2023 to 24/03/2023. Reason: Due to the Executive Member's availability.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance, Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Director of Customer & Communities

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Governments and third sector partners

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 15/06/23

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Recommission of the current York Reablement Service

**Description:** Reablement services is an important provision that provides the opportunity to meet the duties of the Care Act 2014 s2 (duty to prevent, reduce or delay needs for care and support for all adults). The current reablement service contract is coming to an end this year, the commissioning team are in the process of recommissioning the service.

The purpose of the report is for Executive to review the report and recommendations to come to a decision on the best option to go forward.

Members will be asked to recommend the best option to recommission York Reablement Services.

Decision due date for Executive changed from 16/03/2023 to 15/06/23. Reason: We have recently completed an equality impact assessment and as a consequence there is a need for an extended engagement period with key stakeholders to fully understand the impact of the current service and any gaps in provision and that they are addressed as part of the recommissioning process..

**Wards Affected:** All Wards

**Report Writer:** Judith Culleton      **Deadline for Report:** 02/03/23  
**Lead Member:** Executive Member for Adult Social Care and Public Health  
**Lead Director:** Corporate Director of Adult Services & Integration  
**Contact Details:** Judith Culleton, Edward Njuguna

judith.culleton@york.gov.uk, edward.njuguna@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The consultation will involve a survey being sent out to service users, health professionals and other key stakeholders that will inform the report to the Executive. A working group has also been set up to look at the different options to recommission the York Reablement Service. The outcome will be the implementation of



an efficient and effective commissioning model that will provide value for money and is the best strategic fit for the delivery of our Home First care and support pathway.

**Consultees:**

- York and Scarborough Hospital NHS Foundation Trust
- CYC Reablement Task and Finish Group
- Reablement Responsive Care Pathway Working Group
- The York Multiple & Complex Needs Network
- Age Friendly York Older Citizens Group
- NHS Humber and North Yorkshire Integrated Care Board
- Existing users of the reablement service.
- Age UK
- Healthwatch
- York Advocacy
- York Sensory Service
- Dementia Strategy Group
- Carers Strategy Group
- York CVS
- Other Stakeholders

**Background Documents:** Recommission of the current York Reablement service

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: